POSITION TITLE: Field Service Technician

POSITION OBJECTIVE: Troubleshoot customer's equipment problems in the field, making necessary tests and repairs to equipment, mainly electrical, mechanical and pneumatic equipment.

NATURE AND SCOPE OF THE POSITION: Reports to the Field Service Supervisor

REQUIREMENTS

- Must possess a clean driving record.
- Is required to work a fair amount of overtime as is necessary.
- Must have clean appearance with Company uniforms furnished.
- Must have neat and legible writing skills and complete all necessary paperwork neatly and accurately.

RESPONSIBILITIES

- Interface with Field Service, Service Center and other department group leaders.
- Perform quality work while maintaining production standards.
- Inspects and tests own work in the field.
- Responsible for the accuracy of the work performed.
- Work in a safe, neat and conscientious manner.
- Use tact and courtesy in dealing with customers.
- Maintain all documentation regarding job, project management sheets, field service reports, order sheets, etc.
- Responsible for servicing the following equipment:
  Magnetic starters and related controls (electrical and electronic) on industrial equipment, AC-DC motors, synchronous motors, Electro-mechanical repairs on overhead cranes, electric hoists, air compressors (all types), emergency lighting, power plants, gear reducers, belt driven variable speed drivers, eddy current clutches, mechanical clutches, electrical and mechanical brakes, fans, blowers and a variety of similar equipment.
- Must be able to perform laser alignment balancing and vibration analysis, including down loading and upload programs and information from equipment to computer.
- Make up customers reports on computer for Predictive Maintenance.

**The above statements reflect the general duties of the job and shall not be construed as a detailed description of all work requirements inherent in this position.

PRINCIPAL ACCOUNTABILITIES FOR ACCEPTABLE PERFORMANCE

- Responsiveness to the every day needs of the department.
- Keep Company provided vehicle, tools and equipment organized, clean and in proper working order.
- Maintain schedules and stay within budget.
- Adeptness in point out field service, shop or operations problems, along with providing recommended solutions to these problems.
- Work independently without supervision.
- Proper development of skills via training and technical schools.
- Willingness to adapt and grow with the on going changes of a progressive company's visions and goals.
- Keep all job sheets and accompanying paperwork in order and turned in on a daily basis.
- Order material in an efficient manner and check orders for accuracy.
- Willingness to work overtime (scheduled or unscheduled) to get customers equipment back on line.
- Will be required to assist in quoting jobs for Field Service.
- Must be able to work from blue prints, drawings and schematic and draw own when needed.
- Good communication skills.

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